

Erasmus+ IT Beneficiary Module

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Internationale Hochschulkooperation

Wien, 28. April 2022

Überblick

- Einstieg ins BM & Überblick
- Organisationen
- Kontaktpersonen
- Personalmobilität
- Studierendenmobilität
- Blended Intensive Programme

Beneficiary Module

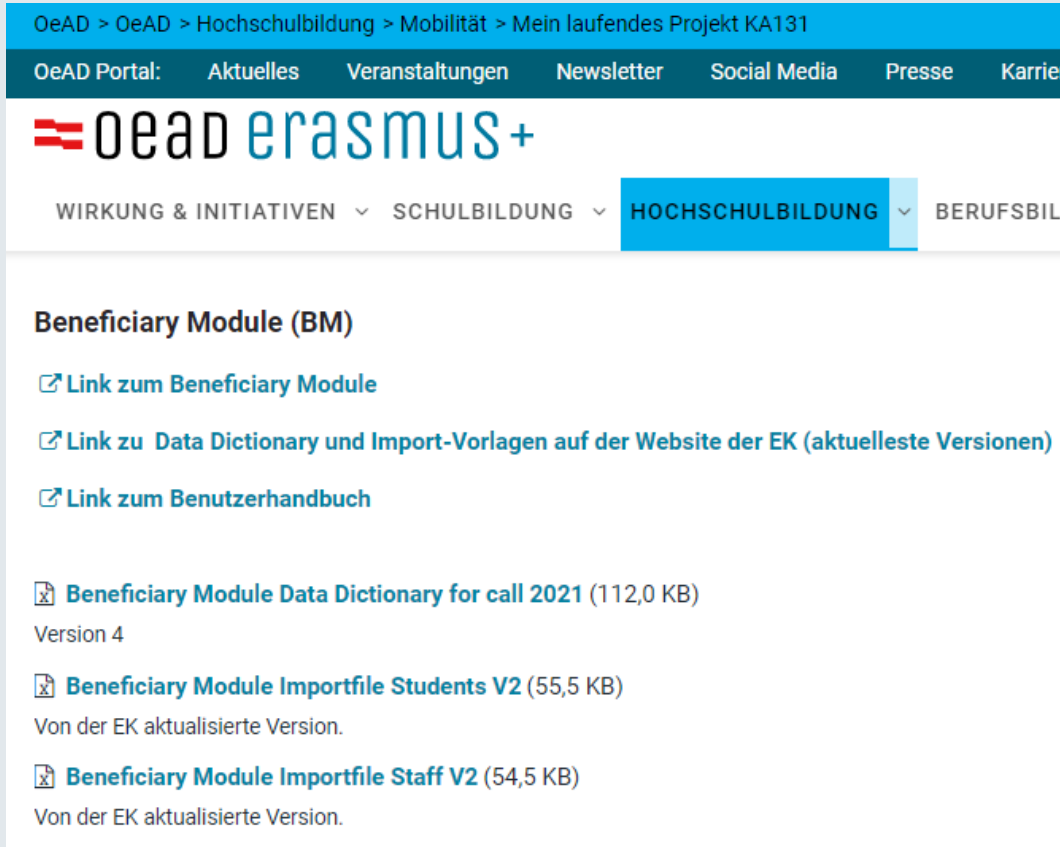
ein zentrales Tool für Verwaltung von Erasmus+ Projekten in der Programmgeneration 2021-2027

- Verwaltung der laufenden Projekte
- Eintrag der Daten zur Mobilität von Einzelpersonen
- Berechnung der Zuschüsse
- Übersicht des Projektbudgets
- Berichtslegung nach Projektende

BM: wo finde ich dieses?

OeAD > OeAD > Hochschulbildung > Mobilität > Mein laufendes Projekt KA131

OeAD Portal: Aktuelles Veranstaltungen Newsletter Social Media Presse Karrier



WIRKUNG & INITIATIVEN ▾ SCHULBILDUNG ▾ **HOCHSCHULBILDUNG** ▾ BERUFSBIL

Beneficiary Module (BM)

- 🔗 [Link zum Beneficiary Module](#)
- 🔗 [Link zu Data Dictionary und Import-Vorlagen auf der Website der EK \(aktuelleste Versionen\)](#)
- 🔗 [Link zum Benutzerhandbuch](#)

📄 [Beneficiary Module Data Dictionary for call 2021](#) (112,0 KB)
Version 4

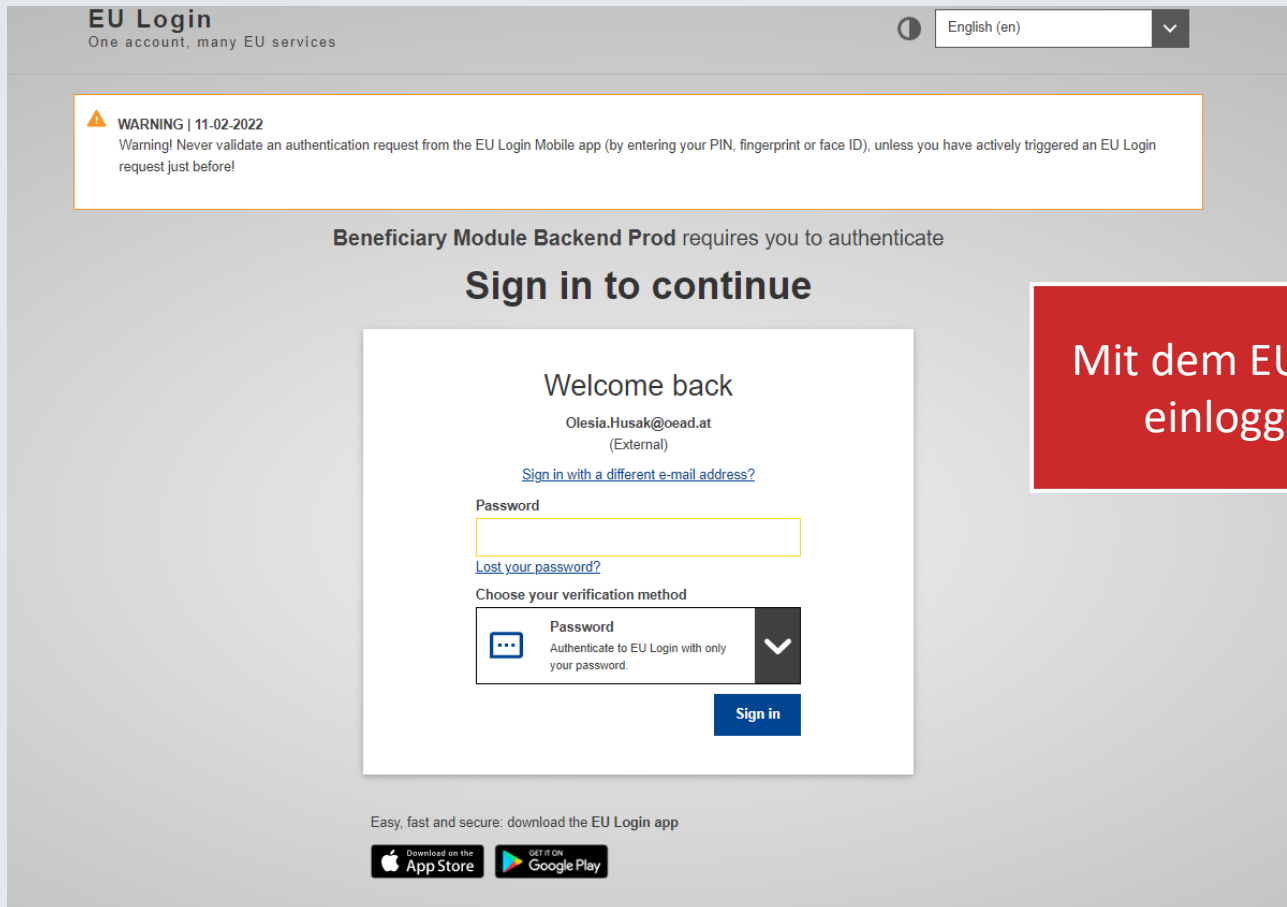
📄 [Beneficiary Module Importfile Students V2](#) (55,5 KB)
Von der EK aktualisierte Version.

📄 [Beneficiary Module Importfile Staff V2](#) (54,5 KB)
Von der EK aktualisierte Version.

- <https://webgate.ec.europa.eu/beneficiary-module/project/>
- <https://wikis.ec.europa.eu/display/NAITDOC/Data+Dictionary>
- <https://wikis.ec.europa.eu/display/NAITDOC/Beneficiary+Guides+-+Project+implementation+phase>

Einstieg ins Beneficiary Module

Einloggen ins BM:



EU Login
One account, many EU services

English (en)

WARNING | 11-02-2022
Warning! Never validate an authentication request from the EU Login Mobile app (by entering your PIN, fingerprint or face ID), unless you have actively triggered an EU Login request just before!

Beneficiary Module Backend Prod requires you to authenticate

Sign in to continue

Welcome back
Olesia.Husak@oead.at
(External)
[Sign in with a different e-mail address?](#)

Password

[Lost your password?](#)

Choose your verification method

Password
Authenticate to EU Login with only your password.

Sign in

Easy, fast and secure: download the EU Login app

Download on the App Store | GET IT ON Google Play

Mit dem EU-Login einloggen!

„My Projects“

Commission Européenne

Welcome
Beneficiary USERTHREE
EN

Home

My Granted Projects 🔍

Search

Projects found (13)

Project Title	Grant Agreement No	Project Start Date	Project End Date	Duration (months)	Project Status	Actions
EAC IT TRAINING KA153	2021-1-EL02-KA153-YOU-000015450	01/08/2021	01/11/2021	3 months	NA validated	
EAC IT TRAINING	2021-1-RO01-KA153-YOU-000015451	01/08/2021	01/11/2021	3 months	Project ongoing	
EAC IT TRAINING KA121VETPL	2021-1-PL01-KA121-VET-000004902	01/09/2021	30/11/2022	15 months	Project ongoing	
EAC IT TRAINING - LT - Mobility Youth Workers "Project ABC"	2021-1-LT02-KA153-YOU-000015445	01/08/2021	31/10/2021	3 months	Project ongoing	
EAC IT TRAINING C21R1 ESC30 - 2 MONTHS	2021-1-PL01-ESC30-SOL-000015464	15/08/2021	14/10/2021	2 months	Submitted	
EAC IT TRAINING C21R1 ESC30 2mo	2021-1-RO01-ESC30-SOL-000015467	16/08/2021	15/10/2021	2 months	NA validated	
EAC IT TRAINING Solidarity project 03	2021-1-RO01-ESC30-SOL-000009192	15/08/2021	14/06/2022	2 months	Project ongoing	

Projektinformationen:

Project Activities and Budget Details

[Project list](#)

Grant Agreement No. :

Project ongoing

Awarded/Declared Budget :

NA : AT01 - OeAD – OeAD (Österreichische Austauschdienst)-GmbH - Organisation OID Legal name:

Deadline: 24 déc. 2023

Programme : Erasmus+

Key Action : Learning Mobility of Individuals

Call : 2021

Start of Project : 01/09/2021 (Brussel times)

End of Project : 31/10/2023 (Brussel times)

Content menu <

Details

Organisations

Contacts

Mobility activities

Blended Intensive Programme

Import-export mobility activity

Fewer Opportunities

Budget

Filter <

Details

Context

Information

National agency

Beneficiary organisation

Details

Context Information

Programme: Erasmus+

Key Action: Learning Mobility of Individuals

Action Type: Mobility of higher education students and staff supported by internal policy funds

Call: 2021

Round: Round 1

Start of Project: 01/09/2021

End of Project: 31/10/2023

Project Duration (months): 26 months

Import-Export Mobilitätsdaten:

Project Activities and Budget Details Project list

Grant Agreement No.:
 Awarded/Declared Budget:
 NA: AT01 - OeAD - OeAD (Österreichische Austauschdienst)-GmbH - Organisation OID: - Legal name:

Project ongoing
 Deadline: 24 dec. 2023

Content menu

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Mobility activity import - export

⚠ Data collected in Beneficiary Module should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.

Actions

Export mobility activities

Draft + Complete (1) Complete (0)

Students Staff

Import mobility activities

⚠ If your file has any characters which are not part of the English alphabet (ASCII-7), please import in XLS format rather than in CSV

Students Staff

- OR - Drop your file here

Import/Export status (0) Refresh

Import/Export	Date	Type	Context	File	Status	Number of mobility activities	Actions
Items per page: 100 0 of 0 < < > >							

Fewer Opportunities:

Project Activities and Budget Details Project list

Grant Agreement No. [redacted]
 Awarded/Declared Budget: [redacted]
 NA: AT01 - OeAD - OeAD (Österreichische Austauschdienst)-GmbH - Organisation OID: [redacted] Legal name: [redacted]

Project ongoing
Deadline: 24 dec. 2023

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Fewer Opportunities

Please indicate the number of participants with fewer opportunities according to each reason below.

Reason	Number of Participants

Hier ist die Gesamtanzahl der Teilnehmenden mit geringeren Chancen pro Kategorie/Hindernis einzutragen.

Save

Budget

Project Activities and Budget Details

[Project list](#)

Grant Agreement No.:
 Awarded/Declared Budget:
 NA : AT01 - OeAD - OeAD (Österreichische Austauschdienst)-GmbH - Organisation OID: - Legal name:

Project ongoing
 Deadline: 24 dec. 2023

- Content menu**
- Details
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Budget

	Approved number of participants by NA	Reported number of participants	Awarded Budget	Reported Budget	% Reported/Awarded
Total Project	<input type="text"/>	0	28008 €	0 €	0 %
Mobility Activity Organisational Support (without Inclusion Support for the Organisation)	0	0	0 €	<input type="text"/> 0 € *	0 %
Inclusion Support for the Organisation	0	0	0 €	0 €	0 %
Mobility Activity Organisational Support	0	0	0 €	0 €	0 %
Exceptional Costs for the Financial Guarantee			0 €	<input type="text"/> 0 €	0 %

Activity Type

- Staff mobility for teaching >
- Staff mobility for training >
- Student mobility for studies >
- Student mobility for traineeships >

All Mobility Activity Types

All Mobility Activity Types	0	0	0 €	0 €	0 %
Individual and Travel Support		0	0 €	0 €	0 %
Inclusion Support and Exceptional Costs for Expensive Travel		0	0 €	0 €	0 %

Save

Organisationen

Project Activities and Budget Details

Project list

Grant Agreement No. :

Awarded/Declared Budget :

NA : AT01 - OeAD - OeAD (Österreichische Austauschdienst)-GmbH - Organisation OID Legal name:

Project ongoing
Deadline: 24 déc. 2023

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Mobility activities

Blended Intensive Programme

Import-export mobility activity

Fewer Opportunities

Budget

Navigation

Beneficiary Organisations Legal Name

Partner Organisations

Organisations

Organisations (2)

OID	Organisation ID	Role	Legal name	Actions
<input type="text"/>	<input type="text"/>	Beneficiary	<input type="text"/>	
<input type="text"/>	<input type="text"/>	Partner	<input type="text"/>	

Items per page 1 - 2 of 2 |< < > >|

Die Organisation anlegen:

Organisations

Organisation(6)

Noch nicht in Funktion

Bulk Actions

+ Create



Search...

Search

More Filters

Suche und Filter

Die Organisation anlegen:

Organisations

Entweder die **OID Nummer** oder den **Erasmus Code** eingeben

Wenn nicht gefunden:
Fehlermeldung

ORGANISATION

OID

Erasmus code

Erasmus code

CZ PRAGA22

Erasmus code not found or external system is down.

Organisation ID *

OID organisation

type of organisation **

Value missing

Legal name *

Value missing

Business name

Full legal name (national language)

Acronym

VAT

National ID (if applicable)

Department

Back

Save

Die Organisation anlegen:

Organisations

Nach dem Eintragen außerhalb
des Feldes klicken: Rest wird
automatisch ausgefüllt

ORGANISATION ▼

OID <input type="text" value="E10208864"/>	Erasmus code <input type="text" value="CZ PRAHA01"/>	Organisation Role <input style="border: 1px solid #ccc;" type="text" value="Other"/>
Organisation ID * <input type="text" value="03068-ORG-00015"/>	OID organisation <input checked="" type="checkbox"/>	Type of organisation * <input style="border: 1px solid #ccc;" type="text" value="Other type of organisation"/>
Legal name * <input type="text" value="VYSOKA SKOLA CHEMICKO-TECHNOLOGICKA"/>	Business name <input type="text" value="VSCHT"/>	Full legal name (national language) <input type="text" value="VYSOKA SKOLA CHEMICKO-TECHNOLOGICKA"/>
Acronym <input type="text"/>	VAT <input type="text" value="CZ60461373"/>	National ID (if applicable) <input type="text" value="60461373"/>
Department <input type="text"/>		

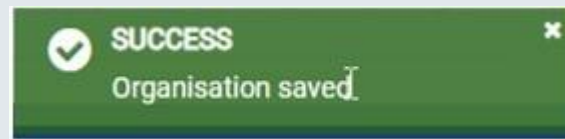
Mit *Save* abschließen

Organisationen anlegen

- nach Erasmus Code suchen
 - bitte **exakten** Erasmus Code eingeben
 - z.B. D__BERLIN01
 - z.B. RS_BELGRAD17
 - Teilsuche funktioniert nicht





Länderkürzel hat immer
3 Stellen:
IRLDUBLIN45
evt. Leerzeichen
nicht vergessen

Angelegt!



Organisations

Organisations (2) + Create

OID	Organisation ID	Role	Legal name	Public body	Non-profit	Country	City	Actions
		Beneficiary		-	-		Wien	
		Partner		-	✓		HELSINKI	  

Items per page 100 1 - 2 of 2 < >

Kontakte anlegen und verwalten:

Project Activities and Budget Details

Project list

Grant Agreement No. [redacted]

Awarded/Declared Budget:

NA : AT01 - OeAD - OeAD (Österreichische Austauschdienst)-GmbH - Organisation OID [redacted] - Legal name: [redacted]

Project ongoing
Deadline: 24 déc. 2023

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Filter

Search...

Contacts

Contacts (3)

[+ Create](#)

Organisation OID	Organisation Legal Name	Contact First Name	Contact Last Name	Position	Actions
[redacted]	[redacted]			Head of	
[redacted]	[redacted]			Schulerl	
[redacted]	[redacted]			Koordin.	

Items per page 100 1 - 3 of 3

[+ Create](#)

Beneficiary	Legal Representative	Primary Contact	Learning Manager	Access to Project	Actions
Other type of organisation	-	<input checked="" type="checkbox"/>	-	Edit	
Other type of organisation	<input checked="" type="checkbox"/>	-	-	Edit	
Other type of organisation	-	-	<input checked="" type="checkbox"/>	Edit	

Daten vervollständigen:

Mobility Activities Management

Grant Agreement No.:
Awarded/Declared Budget:
NA : AT01 - OeAD - OeAD (Österreichische Austauschdienst)-GmbH - Organisation OID: - Legal name:

Project ongoing
Deadline: 24 dec. 2023

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Contacts

Contact person

Organisation *

First Name *

Last Name *

Email *

Title

Department

Legal Representative

Primary Contact

Learning Manager

Gender

Position

Access to project management

Edit access to project View access to project No access to project

Cancel Save

Angelegt!

✓
SUCCESS
 Contact saved
 ✕

Contacts

Contacts (3) + Create

Organisation OID	Organisation Legal Name	Contact First Name	Contact Last Name	Position	Actions
[Redacted]	[Redacted]	[Redacted]	[Redacted]	Head of International Office	👁
[Redacted]	[Redacted]	[Redacted]	[Redacted]	Schulerhalter und Geschäftsführer	👁
[Redacted]	[Redacted]	[Redacted]	[Redacted]	Koordinator Studierendenmobilitäten	👁 ✎ ✖

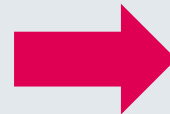
Items per page 100 1 - 3 of 3 |< < > >|

+ Create

Beneficiary	Legal Representative	Primary Contact	Learning Manager	Access to Project	Actions
Other type of organisation	-	✓	-	Edit	👁
Other type of organisation	✓	-	-	Edit	👁
Other type of organisation	-	-	✓	Edit	👁 ✎ ✖

Personalmobilität im Beneficiary Module

Mobilität anlegen



Content menu <

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- Mobility activities**
- Blended Intensive Programme
- Import-export mobility activity
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Mobilität anlegen

Create a Draft Mobility
DRAFT

ACTIVITY
▼

Mobility activity ID *

Activity Type *

Value missing (Draft field)

Participant First Name *

Value missing (Draft field)

Participant Last Name *

Value missing (Draft field)

Participant Email *

Value missing (Draft field)

Participant Gender *

Female
 Male
 Undefined

Value missing (Draft field)

Project Duration

Start Date * 01/09/2021

Value missing (Draft field)

End Date * 31/10/2023

Value missing (Draft field)

Mobilitätsaktivität: Staff mobility for teaching/ Staff mobility for training

Create a Draft Mobility DRAFT

ACTIVITY ▼

<p>Mobility activity ID * <input type="text" value="MOB-55581"/></p> <p>Participant First Name * <input type="text" value="Max"/></p> <p>Participant Email * <input type="text" value="training@oead.at"/></p> <p>Project Duration 01/09/2021</p> <p>Start Date * <input type="text" value="18/07/2022"/></p> <p>Receiving Country * <input type="text" value="Cyprus"/></p>	<p>Activity Type * <input type="text" value="Staff mobility for teaching"/></p> <p>Participant Last Name * <input type="text" value="Mustermann"/></p> <p>Participant Gender * <input type="radio"/> Female <input type="radio"/> Male <input checked="" type="radio"/> Undefined</p> <p>End Date * <input type="text" value="20/04/2022"/></p> <p>Main Instruction/Work/Volunteering language * <input type="text" value="English"/></p>
--	--

Mobilitätsaktivität: weitere Angaben


Welche Fähigkeiten werden erworben?

Participant : Max Mustermann DRAFT

MOBILITY ACTIVITY ▼

Mobility activity ID *

Activity Type *

Long-term activity 

Digital skills

Blended Intensive Programme

Blended Mobility activity

International Mobility activity

Doctoral Mobility activity

Combined Teaching and Training Mobility activity

Force Majeure

Digital skills

- Advanced digital skills
- Basic digital skills
- Not applicable

Mobilitätsaktivität: STT – Type of Staff Training

MOBILITY ACTIVITY

Mobility activity ID *

019286-MOB-24203

Activity Type *

Staff mobility for training

Long-term activity

Type of staff training *

Job shadowing

Job shadowing

Other

Online_train

Training

Workshop

Digital skills

Mobility activity

International Mobility activity

Doctoral Mobility activity

Bei
Entsendung zu
BIP:
„Training“
auswählen!

Cancel

Save

Daten zu Teilnehmer/innen

PARTICIPANT ▼

Participant ID	Participant First Name *	Participant Last Name *
<input type="text"/>	<input type="text" value="Max"/>	<input type="text" value="Mustermann"/>
Participant Email *	Participant Gender *	
<input type="text" value="training@oead.at"/>	<input type="radio"/> Female <input type="radio"/> Male <input checked="" type="radio"/> Undefined	
Participant Nationality *	Field of Education *	Level of Study/Teaching *
<input type="text" value="Austria"/>	<input type="text" value="0215 : Music and performing arts"/>	<input type="text" value="First cycle / Bachelor's or equivalent level (EQF-6)"/>
Main Instruction/Work/Volunteering language *	Other Used Languages	Participant Seniority *
<input type="text" value="English"/>	<input type="text"/>	<input type="text" value="Junior (approx. < 10 years of experience)"/>
	<small>Max. 3 selections</small>	
OLS	Participant With Fewer Opportunities	Invited Staff from Enterprise
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

From - To

FROM - TO



Sending Organisation *

Sending Country *

Sending Organisation Erasmus Code *

Organisation must hold a valid Erasmus code

Sending City *

Receiving Organisation *

Value missing

Receiving Country *

Receiving Organisation Erasmus Code *

Receiving City *

Value missing

Distance Band *

Real distance in km *

[Link to distance calculator](#)

Main Means of Transport *

Value missing

Sustainable means of transport (green travel)

Fehlermeldung Erasmus Code

Sending Organisation Erasmus Code *

A

Organisation must hold a valid Erasmus code

Receiving Organisation Erasmus Code *

I BOLZANO02

Organisation must hold a valid Erasmus code

From - To

FROM - TO ▼

Sending Organisation * <input type="text"/>	Sending Country * <input type="text" value="AT : Austria"/>	Sending Organisation Erasmus Code * <input type="text" value="A"/> <p style="font-size: small; color: red;">Organisation must hold a valid Erasmus code</p>	Sending City * <input type="text"/>
Receiving Organisation * <input type="text"/> <p style="font-size: small; color: red;">Value missing</p>	Receiving Country * <input type="text" value="CY : Cyprus"/>	Receiving Organisation Erasmus Code * <input type="text"/>	Receiving City * <input type="text"/> <p style="font-size: small; color: red;">Value missing</p>
Distance Band * <input type="text" value="500 - 1999 km"/>	Real distance in km * Link to distance calculator <input type="text" value="0"/>	Main Means of Transport * <input type="text" value="Bus"/>	Main Means of Transport * <div style="border: 1px solid blue; padding: 5px;"> <input type="text"/> <ul style="list-style-type: none"> Bike Bus Carpooling Car – motorbike Other sustainable transportation Plane Ship Train </div>

Sustainable means of transport (green travel)

Comments on different location than sending/receiving organisations
Data collected in Beneficiary Module should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious concerning health or sex life.



Means of Transport – Drop down

- Bike
- Bus
- Carpooling
- Car-motorbike
- Other sustainable transportation
- Plane
- Ship
- Train

green travel

non green travel

Kalkulation Zuschuss

Project Duration 01/09/2021		31/10/2023
Start Date *	End Date *	Duration Calculated (days)
18/07/2022 	20/07/2022 	<input type="text" value="3"/>
		Interruption Duration (days)
		<input type="text" value="0"/>
		0 - 3
		Duration of Mobility Activity Period (days)
		<input type="text" value="3"/>
		2 - 60
		Funded Travel Days *
		<input type="text" value="4"/>
		0 - 6
		Non-Funded Duration (days) *
		<input type="text" value="0"/>
		0 - 7
		Funded Duration (days)
		<input type="text" value="7"/>
		0 - 7
		Number of Teaching Hours *
		<input type="text" value="8"/>

Kalkulation Zuschuss

BUDGET

Zero Grant

INDIVIDUAL SUPPORT

Individual Support - Grant Not Required

Individual Support *

	0,00	€
--	------	---

An unexpected error happened while calling PMM NA Rates.

Staff Daily Grant (1..14 days) *

	0,00	€
--	------	---

Staff Daily Grant (15..60 days) *

	0,00	€
--	------	---

TRAVEL GRANT

Travel Support *

	0,00	€
--	------	---

An unexpected error happened while calling PMM NA Rates.

Travel Support - Grant Not Required

Request Exceptional Cost for Expensive Travel

Inclusion Support – Total Calculation - Comments

INCLUSION SUPPORT

Inclusion Support for Participants

 €

TOTAL CALCULATIONS

Other EU Grant

 €

Additional Non-EU Grant

 €

Mobility activity Grant (calculated)

 €

MOBILITY ACTIVITY COMMENTS

Overall Comments

Data collected in Beneficiary Module should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, or concerning health or sex life.

Cancel

Save

Fragen



Studierendenmobilität im Beneficiary Module

Content menu

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Mobility activities

Blended Intensive Programme

Import-export mobility activity

Fewer Opportunities

Budget

Mobility activities

 Export mobility activities

List of mobilities (0)

 Create

Mobility activity ID	Activity Type	Participant First Name	Participant Last Name	Participant Email	Sending Country	Actions
Items per page 100 0 of 0						

Create a Draft Mobility

DRAFT

ACTIVITY

Mobility activity ID *

019673-MOB-1

Activity Type *

- Student mobility for studies
- Student mobility for traineeships
- Staff mobility for teaching
- Staff mobility for training

Participant First Name *

Value missing (Draft field)

Participant Email *

Value missing (Draft field)

Project Duration

01/09/2021

31/10/2023

Start Date *

dd/mm/yyyy

Value missing (Draft field)

End Date *

dd/mm/yyyy

Value missing (Draft field)

Receiving Country *

Value missing (Draft field)

Main Instruction/Work/Volunteering language *

Value missing (Draft field)

Cancel

Save

MOBILITY ACTIVITY ▼

Mobility activity ID *

019673-MOB-1

Activity Type *

Student mobility for studies

Long-term activity



Blended Intensive Programme

Blended Mobility activity

Combined Study and Traineeship
Mobility activity

International Mobility activity

Doctoral Mobility activity

Force Majeure

Participant ID

Participant First Name *

Participant Last Name *

Participant Email *

Participant Date of Birth *

Participant Gender * Female Male
 Undefined

Participant Nationality *

Field of Education *

Level of Study/Teaching *

Previous Participation in Erasmus+ at the same level of study (months) *

European Student Identifier

Learning agreement identifier

Native Speaker or Duly Justified Exception

Main Instruction/Work/Volunteering language *

Other Used Languages

Max. 3 selections

OLS

Participant With Fewer Opportunities

FROM - TO



Sending Organisation *

Sending Country *

Sending Organisation Erasmus Code *

Organisation must hold a valid Erasmus code

Sending City *

Receiving Organisation *

Receiving Country *

Receiving Organisation Erasmus Code *

Receiving City *

Real distance in km *

[Link to distance calculator](#)

Main Means of Transport *

Value missing

Main Means of Transport *

Bike

Bus

Carpooling

Car – motorbike

Other sustainable transportation

Plane

Ship

Train

Sustainable means of transport (green travel)

Comments on different location than sending/receiving organisations

Data collected in Beneficiary Module should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, trade-union membership, and information concerning health or sex life.

FROM - TO

Sending Organisation *

Wiener Psychoanalytische A... ▾

Sending Country *

AT : Austria ▾

Sending Organisation Erasmus Code *

A WIEN72

Organisation must hold a valid Erasmus code

Receiving Organisation *

FREIE UNIVERSITAET BERLIN ▾

Receiving Country *

DE : Germany ▾

Receiving Organisation Erasmus Code *

D BERLIN01

Real distance in km *

[Link to distance calculator](#)

0

Main Means of Transport *

Bus ▾

Sustainable means of transport (green travel)



DURATION

Project Duration 01/09/2021 31/10/2023

Start Date *

01/04/2022



End Date *

30/06/2022



Duration Calculated (days)

91

Interruption Duration (days)

0

0 - 91

Duration of Mobility Activity Period (days)

91

Value cannot be greater than 30, received value is 91 5 - 30



Funded Travel Days *

0

0 - 6

Non-Funded Duration (days) *

0

0 - 91

Funded Duration (days)

91

0 - 91

BUDGET



Zero Grant

INDIVIDUAL SUPPORT

Individual Support - Grant Not Required

Individual Support *

1 340,00

€

Student Monthly Grant *

430,00

€

TRAVEL GRANT

Travel Support Top-up *

Already included on Individual Support Grant

50,00

€

INCLUSION SUPPORT

Inclusion Support for Participants

	0,00	€
--	------	---

TOTAL CALCULATIONS

Other EU Grant

	0,00	€
--	------	---

Additional Non-EU Grant

	0,00	€
--	------	---

Mobility activity Grant (calculated)

	1 340,00	€
--	----------	---

MOBILITY ACTIVITY COMMENTS



Overall Comments

Data collected in Beneficiary Module should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.

5000

Participant Report (EU survey)

- E+ Teilnehmer/innen erhalten automatisch eine Einladung Feedback zu geben
 - wenn Mobilität in Beneficiary Module vollständig eingetragen ist
 - Draft Status: kein Participant Report möglich
- Link per Email
 - STA/STT: Enddatum der Mobilität
 - SMS/SMT (außer BIP): 30 Tage vor Enddatum Mobilität
- Link bleibt dauerhaft gültig

Participant Report

Project Activities and Budget Details

[Project list](#)

Content menu <

[Details](#)[Organisations](#)[Contacts](#)[Activities](#)[Mobility activities](#)[Fewer Opportunities](#)

Mobility ID :007436-MOB-2551

State: DRAFT
Created on: by: Cristina
Updated on: by: Cristina

[Export mobility](#)

ACTIVITY >

MOBILITY ACTIVITY >

PARTICIPANT >

FROM - TO >

DURATION >

BUDGET >

PARTICIPANT REPORT >



Participant Report

- Erinnerung
 - automatisch 15 Tage nach Ende der Mobilität
 - manuell (Status ist einsehbar)
- Email-Vorlage & Anleitung manuelles Versenden:
 - <https://wikis.ec.europa.eu/display/NAITDOC/Manage+participant+reports+in+projects>

Participant Report

- Befüllen des Berichts:
 - online
 - speichern als Entwurf möglich
- Nach Einreichen des Berichts:
 - Download als pdf möglich
 - Bericht nicht mehr bearbeitbar

Derzeit kann noch kein Bericht abgeschickt werden!

Fragen



Blended Intensive Programme im Beneficiary Module

Blended Intensive Programme

- Anleitung:

<https://wikis.ec.europa.eu/display/NAITDOC/Beneficiary+Guides+-+Project+implementation+phase>



- direkter Link zu BIPs:

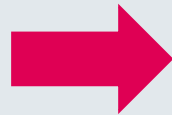
<https://wikis.ec.europa.eu/pages/viewpage.action?pagelD=40706342>

- > Applicant Guides - Submission phase
- ▼ **Beneficiary Guides - Project implementation phase**
 - My Projects
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- ▼ **Erasmus+ projects**
 - Activities in projects (KA1 youth mobility)
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 - **Blended Intensive Programmes in Higher Education projects (KA131-HED)**
 - Complementary activities in projects (KA153-YOU)

Blended Intensive Programme

- Anzahl der genehmigten BIPs im Beneficiary Module hinterlegt
- nicht möglich, manuell weitere BIPs anzulegen

BIP anlegen



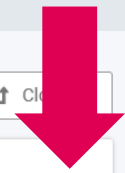
Content menu <

- Details
- Organisations
- Contacts
- Mobility activities
- Blended Intensive Programme**
- Import-export mobility activity
- Fewer Opportunities
- Budget

BIP

Kurzübersicht einblenden

Blended Intensive Programmes



Blended Intensive Programme ID: 1

Title:



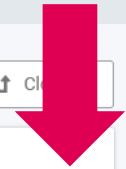
Blended Intensive Programme ID: 2

Title:



BIP

Blended Intensive Programmes



Blended Intensive Programme ID: 1

Title:

Number of Participants (Awarded): 20

Last modification on: 2022-02-20T10:43:10.832

Number of Participants (Reported): 0

Last modified by: 123

Number of Teachers/Trainers delivering the Programme: 0

Number of HEIs in the Partnership: 0

Coordinating HEI:

Receiving HEI:

Blended Intensive Programme ID: 2

Title:



Number of Participants (Awarded): 20

Last modification on: 2022-02-20T10:43:10.834

BIP

Einträge über Stiftsymbol starten

Blended Intensive Programmes

Close All

Blended Intensive Programme ID: 1

Title:



Number of Participants (Awarded): 20

Last modification on: 2022-02-20T10:43:10.832

Number of Participants (Reported): 0

Last modified by: 123

Number of Teachers/Trainers delivering the Programme: 0

Number of HEIs in the Partnership: 0

Coordinating HEI:

Receiving HEI:

Blended Intensive Programme ID: 2

Title:



Number of Participants (Awarded): 20

Last modification on: 2022-02-20T10:43:10.834

BIP – Erfassen von Informationen in drei Kategorien

- **Details**
 - über Stiftsymbol öffnen
- **Partnerschaft**
 - anlegen über + Create
- **Teilnehmende**
 - automatische Liste

BIP - Details

Blended Intensive Programmes - Details



Blended Intensive Programme ID

1

Title *

Please complete... 250

Type of Participants (Learners) *

Please select... **Staff/Students**

Number of Participants (Awarded)

20

Number of Participants (Reported)

0

Number of countries of the Participants

0

Number of Teachers/Trainers delivering the Programme

0

Methods and outcomes *

Please complete... 5000

Number of HEIs in the Partnership

0

Priorities Addressed *

Please select... **4 Prioritäten E+/Other**

Objectives and Description *

Please complete... 5000

BIP - Details

Aufenthaltsdauer physische Phase

Start Date *

dd/mm/yyyy



End Date *

dd/mm/yyyy



Physical Activity Duration (days)

Virtual Component Description *

Please complete...

5000

Main Teaching/Training Language *

Please select...



Virtual Component Duration *

Please complete...

Virtual Component Timing *

Please select...

before/after/during...



City of Venue *

Please complete...

250

Country of Venue *

Please select...



Blended Intensive Programme Organisational Support (Awarded)

8000

Blended Intensive Programme Organisational Support (Reported)





0


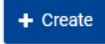
BIP - Partnerschaft

Warnfelder voreingestellt, verschwinden nach Eintrag



Blended Intensive Programme Partnership

-  The role "Coordinator" can be attributed only once per Blended Intensive Programme and it is mandatory.
-  There must be at least 2 Organisations added with the value "Partner" in "Partnership Role".
-  The role "Receiving HEI" can be attributed only once per Blended Intensive Programme and it is mandatory.
-  There must be at least 2 Organisations added with the value "Sending HEI/Organisation" in "Mobility role".

Blended Intensive Programme ID	OID	Organisation Name	Organisation Erasmus Code	Organisation City	Organisation Country	Partnership Role	Mobility Activity Role	Action
 								

BIP - Partnerschaft

Blended Intensive Programme ID	OID	Organisation Name	Organisation Erasmus Code	Organisation City	Organisation Country	Partnership Role	Mobility Activity Role	Action

Partnership details

Blended Intensive Programme ID:

OID *

- Please select...
- E10209107
- E10000163
- E10000175
- E10208887
- E10000164
- E10053792
- E10000010
- E10000184
- E10000165

Organisation City:

Organisation Country:

Partnership Role *

- Partner
- Please select...
- Coordinator
- Partner

Mobility Activity Role *

- Please select...
- Please select...
- Co-hosting organisation
- Coordinator
- Receiving HEI
- Sending HEI/Organisation










BIP – Partnerschaft Beispiel

Blended Intensive Programme Partnership



The role "Coordinator" can be attributed only once per Blended Intensive Programme and it is mandatory.



Blended Intensive Programme ID	OID	Organisation Name	Organisation Erasmus Code	Organisation City	Organisation Country	Partnership Role	Mobility Activity Role	Action
	E10042888	ARTS2 M ons	B MONS24	MONS	Belgium	Coordinator	Coordinator	  
	E10000163	Stichting House of Knowledge	NL APELD007	Rotterdam	Netherlands	Coordinator	Coordinator	  
	E10000184	Karadeniz Egitim ve Genclik Dernegi	TR ISTANBU66	Erbaa	Turkey	Partner	Receiving HEI	  

BIP – Teilnehmer/innen


Participants




Blended Intensive Programme ID	Participant Mobility Activity Project Code	Participant Mobility Activity ID	Type of Participant	Teacher/Trainer Delivering the Programme?	Participant First Name	Participant Last Name	Participation Physical Duration (days)	Sending OID	Action
--------------------------------	--	----------------------------------	---------------------	---	------------------------	-----------------------	--	-------------	--------

BIP – Teilnehmende Beispiel

Warnhinweis: wenn Teilnehmer nicht von einer Organisation der BIP-Partnerschaft kommen

Participants

 At least one participant belongs to an organisation that has not been added as a partner organisation in the Blended intensive programme.

Blended Intensive Programme ID	Participant Mobility Activity Project Code	Participant Mobility Activity ID	Type of Participant	Teacher/Trainer Delivering the Programme?	Participant First Name	Participant Last Name	Participation Physical Duration (days)	Sending OID	Action
2	HE-SMS	Student mobility for studies	Students	<input type="checkbox"/>	Participant	One	16	E10000001	
2	HE-SMS	Student mobility for studies	Students	<input type="checkbox"/>	Participant	Two	16	E10000002	
2	HE-STA	Staff mobility for teaching	Staff	<input checked="" type="checkbox"/>	Teacher	One	30	E10000003	

BIP - Teilnehmende

- Anhaken in der betreffenden Mobilität der Teilnehmenden

Mobility activities

Blended Intensive Programme

Import-export mobility activity

Fewer Opportunities

Budget

MOBILITY ACTIVITY

Mobility activity ID *

Activity Type *

Long-term activity

Blended Intensive Programme

Blended Mobility activity

Combined Study and Traineeship Mobility activity

International Mobility activity

Doctoral Mobility activity

Force Majeure

BIP - Teilnehmende

- Anhaken in der betreffenden Mobilität der Teilnehmenden

Mobility activities

Blended Intensive Programme

Import-export mobility activity

Fewer Opportunities

Budget

MOBILITY ACTIVITY

Mobility activity ID *

Activity Type *

Long-term activity

Blended Intensive Programme

Blended Mobility activity

Combined Study and Traineeship Mobility activity

International Mobility activity

Doctoral Mobility activity

Force Majeure

BIP - Teilnehmenden

- Die relevante BIP ID in der Drop-down Liste „From-To“ wählen

Organisations

Contacts

Mobility activities

Blended Intensive Programme

Import-export mobility a

Fewer Opportunities

Budget

FROM - TO

Sending Organisation *

Value missing

Sending Country *

Value missing

Sending Organisation Erasmus Code *

Sending City *

Value missing

Blended Intensive Programme ID *

Value missing

Max. 1 selections

Virtual Component Description *

Value missing

Virtual Component Duration *

Virtual Component Timing *

Value missing

Fragen



Anleitung

<https://wikis.ec.europa.eu/display/NAITDOC/Beneficiary+Guides+-+Project+implementation+phase>



European Commission

European Commission > Erasmus+ and European Solidarity Corps guides

Beneficiary Guides - Project implementation phase

- > Applicant Guides - Submission phase
- ▼ **Beneficiary Guides - Project implementation phase**
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Nächste Schritte

- Beginnen Sie mit Ihren Einträgen ins Tool.
- Bitte richten Sie Ihre **Fragen** zum BM an Ihre **KA131-Projektbetreuerin/an Ihren KA131-Projektbetreuer**.
- im Vertretungsfall an hochschulbildung@oead.at
- Fehlermeldungen bitte per Screenshot an KA131-Projektbetreuer/in
- Fragen auf slido bis 29.4.2022 abends eintragen

Vielen Dank für Ihre
Aufmerksamkeit!

Margit Dirnberger

Olesia Husak

Miloš Milutinovic